



"Where our space is your space"

How to store

- 1.** Plan and pack your self storage space carefully. Leave air space around the perimeter to aid ventilation. Place protection on concrete floors for mattresses, soft furnishings and books. Do not lean items against walls. Use all storage space available especially height, and place frequently used goods near the door.
- 2.** As a general rule, place large heavy and valuable items that you can stack upon, at the rear of the unit. Then work forwards and upwards with lighter fragile items.
- 3.** Your Self Store units are kept spotlessly clean, but, it is still a good idea to position soft cloths or cardboard underneath mattresses, couches, boxes and beds to keep them protected.
- 4.** Any long items such as mattresses, beds and table tops should be placed on their edges along walls.
- 5.** If there's a chance you may require any item you are leaving in storage, pack it into the truck first so it is removed last and will be near the door for easy access.
- 6.** Store all important documents, passports, bills, invoices, guarantees and easy to lose items like glasses, keys and remote controls in one box. That way you will know exactly where you can find them. Leave the box near the door of your self storage unit.
- 7.** Always totally enclose mattresses and soft furnishings with our specially designed Mattress and Lounge Covers.
- 8.** Where possible, store couches (with the exception of sofa beds) on their ends to maximise space.
- 9.** Wrap mirrors and pictures with bubble wrap or use mirror boxes. Never store these items flat. Place mirrors in an upright position and protect them by securing them between softer items such as mattresses or bed-bases.
- 10.** Label all boxes on all sides for easy locating.
- 11.** Keep refrigerator and freezer doors slightly ajar and clean before storing. Don't forget to use the space inside them for extra storage. Please make sure all water is drained out of washing machines. Ensure freezers and fridges have been completely defrosted.
- 12.** It is vital that you check that everything is stacked safely and securely and not too high. Falling items can injure you or be damaged.
- 13.** The space inside wardrobes, cupboards, desks, fridges etc. are great to utilise for extra space